

ARK Preschool

TEACHER ASSISTANT

Job Description

Duties and Responsibilities

- Assist in creating and maintaining a learning environment which fosters positive growth and development in our students' academic, physical, social, emotional and spiritual lives.
- Assist in creating and maintaining a safe, clean, well-managed and organized space for students to learn and thrive in.
- Attend to the safety of our students; problem-solve any potential dangers by being pro-active, not reactive.
- Communicate understanding of and adherence to biblical principles to students as well as parents and colleagues, as appropriate.
- Assist in behavior management in class and in group settings
- Assist Teacher in gathering various resources needed to facilitate both teaching and learning of planned lessons.
- Assist in incorporating "Anchor Time" concepts into regular classroom curricular lessons.
- Follow the positive Behavior Management system for the classroom.
- Dialogue with Teacher and/or Director regarding any individual student problems or successes you feel need to be shared.
- Assist in assessing students informally through means of observation and formally with skills measurement at the beginning and end of the year. This is done in partnership with the Teacher and Director.
- Attend and work events, such as school promotional events, Parent Night Outs, classroom opening and closing, and staff training as stipulated by the Director.

Character & Church Requirements

- Have a personal relationship with Jesus Christ as both Lord and Savior.
- Model positive, genuine Christian character and the fruits of the Spirit.
- Agree to teach and practically live out the Christian & Missionary Alliance Statement of Faith in Exhibit A and Exhibit B "Human Sexuality, Marriage and Gender Statement".
- Commit, attend and participate in a local church body for the purposes of personal Christian growth, fellowship, service and worship.

Education/Experience:

- Completion of college level or current coursework in early childhood education is strongly encouraged.
- Three to five years of experience with children ages three to five, working individually or with groups of preschool children is strongly encouraged.

Key Competencies

Below is a list of key competencies a Preschool TEACHER ASSISTANT will possess in order to successfully support the Teacher and students:

Multitasking – The ability to attend to, and engage in, multiple tasks at one time. This skill is essential when working with a classroom of children and handling a variety of responsibilities.

Creativity – The ability to communicate, assist and teach kids in an interesting and fun way. This is essential for engaging and teaching young children.

Interpersonal Relating – The ability to relate socially and emotionally to both children and parents. This includes skills such as empathy, compassion, good communication, active listening and encouragement.

Good Communication – The ability to communicate one's thoughts, ideas and instructions in a clear, understandable and meaningful fashion. This especially includes the ability to relate difficult or hard to grasp concepts in an understandable way.

Administration – The ability to organize, plan and coordinate details in a classroom or within daily routine work.

Teamwork – The ability to function within a team environment which requires a positive attitude, good listening skills, encouragement of co-workers and supporting the team.

Reports to: ARK Preschool Director

Salary: Hourly

Salary Range: \$20.76 - \$21.75 - depending upon qualifications and experience

Exhibit A

Christian & Missionary Alliance Statement of Faith

There is one God, who is infinitely perfect, existing eternally in three persons: Father, Son, and Holy Spirit. (Deuteronomy 6:4, Matthew 5:48, Matthew 28:19)

Jesus Christ is true God and true man. He was conceived by the Holy Spirit and born of the virgin Mary. He died upon the cross, the Just for the unjust, as a substitutionary sacrifice, and all who believe in Him are justified on the ground of His shed blood. He arose from the dead according to the Scriptures. He is now at the right hand of the Majesty on high as our great High Priest. He will come again to establish His Kingdom of righteousness and peace. (Philippians 2:6–11, Luke 1:36–38, 1 Peter 3:18, Hebrews 2:9, Romans 5:9, Acts 2:23–24, Hebrews 8:1, Matthew 26:64)

The Holy Spirit is a divine person, sent to indwell, guide, teach, empower the believer, and convince the world of sin, of righteousness, and of judgment. (John 14:15–18, John 16:13 and Acts 1:8, John 16:7–11)

The Old and New Testaments, inerrant as originally given, were verbally inspired by God and are a complete revelation of His will for the salvation of men. They constitute the divine and only rule of Christian faith and practice. (2 Peter 1:20–21 and 2 Timothy 3:15–16)

Man was originally created in the image and likeness of God: he fell through disobedience, incurring thereby both physical and spiritual death. All men are born with a sinful nature, are separated from the life of God, and can be saved only through the atoning work of the Lord Jesus Christ. The portion of the impenitent and unbelieving is existence forever in conscious torment; and that of the believer, in everlasting joy and bliss. (Genesis 1:27, Romans 3:23, 1 Corinthians 15:20–23, Revelation 21:8, Revelation 21:1–4)

Salvation has been provided through Jesus Christ for all men; and those who repent and believe in Him are born again of the Holy Spirit, receive the gift of eternal life, and become the children of God. (Titus 3:4–7)

It is the will of God that each believer should be filled with the Holy Spirit and be sanctified wholly, being separated from sin and the world and fully dedicated to the will of God, thereby receiving power for holy living and effective service. This is both a crisis and a progressive experience wrought in the life of the believer subsequent to conversion. (1 Thessalonians 5:23, Acts 1:8, Romans 6:1–14)

Provision is made in the redemptive work of the Lord Jesus Christ for the healing of the mortal body. Prayer for the sick and anointing with oil are taught in the Scriptures and are privileges for the Church in this present age. (Matthew 8:16–17, James 5:13–16)

The Church consists of all those who believe in the Lord Jesus Christ, are redeemed through His blood, and are born again of the Holy Spirit. Christ is the Head of the Body, the Church, which has been commissioned by Him to go into the entire world as a witness, preaching the gospel to all nations. The local church is a body of believers in Christ who are joined together for the worship of God, for edification through the Word of God, for prayer, fellowship, the proclamation of the gospel, and observance of the ordinances of Baptism and the Lord's Supper. (Ephesians 1:22–23, Matthew 28:19–20, Acts 2:41–47)

There shall be a bodily resurrection of the just and of the unjust; for the former, a resurrection unto life; for the latter, a resurrection unto judgment. (1 Corinthians 15:20–23, John 5:28–29)

The Second Coming of the Lord Jesus Christ is imminent and will be personal, visible, and premillennial. This is the believer's blessed hope and is a vital truth, which is an incentive to holy living and faithful service. (Hebrews 10:37, Luke 21:27, Titus 2:11–14)

Exhibit B

Human Sexuality, Marriage and Gender Statement

In an age where secular society is increasingly confused about sexual identity and sexual purity, AHCC believes it is important that it be clear with its staff, missionaries, and employees about its expectation that they uphold the highest standards of Biblical purity in their interpersonal relationships. Without a clear understanding of sexual identity and consistent practice of sexual purity by AHCC staff, missionaries, and employees, AHCC cannot be an effective agent of the healing power of Jesus Christ to the victims of sexual confusion in our world.

We believe that God's design for the gift of sexuality is that it be exercised and enjoyed only within the covenant relationship of marriage between one man and one woman. It is God's intention that those who enter marriage shall seek, in mutual love and respect, to live, one man and one woman, in Christian fidelity as long as both shall live.

We believe God has expressly condemned sexual intercourse outside of the marriage covenant. This prohibition applies to married persons committing adultery, to sexual relationships between unmarried men and women, and, because God's order intends the sexual relationship to be between male and female, to homosexual practice. It is God's expectation that the unmarried shall live pure and celibate lives, refraining from sexual intimacy.

In addition, AHCC subscribes to the biblical belief that God created human beings in His image as two distinct genders, male and female, and that the gender identity of an individual is determined by that individual's biological sex at birth. We believe any attempt to identify differently or alter one's gender is outside God's good design.

Because of the serious consequences of confused sexuality, constructing one's own gender and unrepentant sexual sin can have on the ministry of AHCC, staff and missionaries, any employees who disagree with this policy, teach otherwise, or who do not conform their conduct to it, are expected to resign or they may be terminated. Individuals applying for positions with AHCC must acknowledge their agreement with this policy and commit to abide by it.